



**City of Baxter, Iowa  
Notice of Meeting**

**GOVERNMENTAL BODY: THE CITY COUNCIL OF BAXTER, IOWA**  
**DATE OF MEETING: APRIL 8, 2024**  
**TIME OF MEETING: 6:00 P.M.**  
**PLACE OF MEETING: BAXTER CITY HALL/COUNCIL CHAMBERS**

**Call-in Information:**

City Council Meeting - April 8th, 2024

Please join my meeting from your computer, tablet, or smartphone.

<https://meet.goto.com/374997613>

You can also dial in using your phone.

Access Code: 374-997-613

United States (Toll Free): 1 877 309 2073

1. Call to Order by Mayor Doug Bishop
2. Approval of the Agenda
3. Approval of Consent Agenda: All items listed below are considered routine by the City Council and will be enacted by one motion.
  - a. Minutes: February 12, March 11, March 18, March 20, and March 27 Meetings.
  - b. Bills Payables: March and April
  - c. Renewal Class C Retail Alcohol License for That Juan Place
4. Reports:
  - a. BEDCO Report
  - b. Hometown Pride Report
  - c. Chamber of Commerce Report
  - d. Fire and Ambulance Report
  - e. Sheriff's Report
5. Board of Adjustments:
  - a. Discussion regarding property located at 309 West Rippey.
6. Public Safety:
  - a. EMS Discussion and Possible Action
    - i. Short Term
    - ii. Long Term
    - iii. Consultant
  - b. Discussion regarding law enforcement
  - c. Discussion regarding Ordinance No. 626 regarding Speed Regulations
  - d. Resolution #57-24 A Resolution authorizing mayor to enter 28E Agreement for the Safety Coalition of Central Iowa Cities Shared Services (SCCIC)

7. Public Works Department Report:
  - a. Maintenance Report
  - b. Water/Wastewater Report
  - c. Certified Operator Testing Update
    - i. Resolution #62-24 A Resolution Setting Wage for Public Works Director
  
8. City Owned Building – 222 W Station St. known as the City’s old water plant:
  - a. Resolution #55-24 A resolution setting public hearing and bid letting date for the sale of city owned property located at 222 W. Station St.
  
9. Budget Fiscal Year Ending June 30, 2024
  - a. Receive updated budget reports
  - b. Resolution #54-24 Setting public hearing date to Adopt FYE 2024 Budget
  
10. Streets:
  - a. Streets Update
  - b. Resolution #44-24 A Resolution approving Street Patching in the amount not to exceed \$11,000
  - c. West Avenue: project parameters and financing options
    - i. MSA Professional Services agreement:
    - ii. Resolution #60-24 A Resolution authorizing Mayor to enter into agreement with MSA Consultants for the purpose of provided surveying service for the West Avenue Street Project.
  - d. Resolution #61-24 A Resolution to proceed with the purchase of a wheel end loader.
  
11. Giese Park – Surveillance Camera’s:
  - a. Resolution #58-24 a Resolution approving Frontier Proposal to provide surveillance cameras to Giese Park.
  
12. Code Compliance Officer:
  - a. Resolution #59-24 A Resolution authorizing mayor to seek proposals for code enforcement, forward proposal to attorney for review, and enter into agreement with contractor to provide code enforcement for the City of Baxter.
  
13. Computer Software:
  - a. Software Training Proposal
  - b. Software Upgrade Proposal
  
14. Resolution #48-24 A Resolution approving the 2024 City of Baxter Emergency Operational Plan.

15. Resolution #56-24 A Resolution approving the hiring of temporary, part-time billing clerk.

16. Task List for May Meeting:

17. Public Comments:

18. Mayor's Report:

- a. Clark addition update
- b. Council Meeting Schedule

19. Other Business:

- a. Set Date for City Wide Garage Sales: Proposed date June 8, 2024
- b. Set Date for Spring Clean-Up: Proposed date June 15, 2024
- c. Set City Council Meeting Schedule

20. Adjournment

This notice is hereby given at the direction of the Mayor pursuant to Chapter 21.4, Code of Iowa, and the local rules of said governmental body.

AMERICANS WITH DISABILITIES ACT COMPLIANCE: IF THERE IS ANYONE WISHING TO ATTEND THE MEETING THAT MAY REQUIRE SPECIAL ASSISTANCE IN BEING ABLE TO PARTICIPATE IN THIS MEETING, PLEASE ADVISE CITY HALL OF YOUR NEEDS 48 HOURS PRIOR TO THE MEETING

Posted this 5<sup>th</sup> day of April 2024