



## City of Baxter, Iowa Special Meeting Minutes

**GOVERNMENTAL BODY: THE CITY COUNCIL OF BAXTER, IOWA**  
**DATE OF MEETING: May 2<sup>nd</sup>, 2024**  
**TIME OF MEETING: 5:30 P.M.**  
**PLACE OF MEETING: BAXTER CITY HALL/COUNCIL CHAMBERS**

Mayor Bishop called the meeting to Order at 5:30 p.m. Members present were Kinzel, Milligan, Smith, and Kunkel. Meckley was absent. Also present were Groskurth, and various members of the public in person and online.

Street Kinzel moved to approve Benolas Inc. request to close Main Street from State Street to bank driveway to hold "Wednesday Bike Nights" this summer. Milligan seconded. Ayes: Kinzel, Milligan, Smith, Kunkel. Motion carried.

Smith moved to approve one month agreement with Wanda Hemesath for the purpose of assisting with clerk duties. Kinzel seconded. Ayes: Kinzel, Milligan, Smith, and Kunkel. Motion carried.

Smith moved to approve Resolution #68-24 Street Numbering for Kunkel Addition. Milligan seconded. Kunkel informed the council after researching he is proposing each side of duplex have individual addresses. Mayor Bishop informed he will submit as proposed and let council know if assessor allows 2 addresses for a single lot. Should the assessor require one address at this time the mayor will submit an address plan with one address per lot that leaves room to add a 2<sup>nd</sup> address when lot is split in future. Ayes: Kinzel, Milligan, and Smith. Abstain: Kunkel due to conflict of interest. Motion carried.

Milligan moved to accept sealed bids to sell the former nursing home property through May 13<sup>th</sup>, 2024, at 6 p.m. Successful bidder will enter into a development agreement that requires building to be torn down within 12 months of deed transfer and a minimum assessed value of (\$300K) three-hundred-thousand dollars within 2 years of deed transfer. Ayes: Kinzel, Milligan, Smith, and Kunkel. Motion carried.

Milligan moved to accept the resignation of council member Josh Meckley. Aye: Kinzel, Milligan, Smith, and Kunkel. Motion carried.

Mayor Bishop proposed to appoint council member Jamie Milligan as Mayor pro-tem. Kinzel moved to appoint council member Jamie Milligan as Mayor pro-tem. Smith seconded. Ayes: Kinzel, Milligan, Smith, and Kunkel. Vacant seat. Motion carried.

Kunkel moved to fill the council vacancy by appointment. Milligan seconded. Ayes: Kinzel, Milligan, Smith, and Kunkel. Vacant seat. Motion carried.

Smith moved to adjourn. Kinzel seconded. Ayes: Kinzel, Milligan, Smith, and Kunkel.  
Vacant seat. Motion carried.

Adjournment time was 5:44 p.m.

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Kelly Groskurth, City Clerk

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Doug Bishop, Mayor