



# Baxter Community School District

202 E. State St., P.O. Box 189

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July 8, 2015

Dear Parents and Students,

This year, Baxter Community School will continue offering three options for registration. Included in this mailing are the following forms:

1. **Student Health Update** (required to return with signature and any changes) White Form
2. **Health & Injury Info Card and Consent Form** (required to return) White Form
3. **Computer Use Policy** (required to return second page) Yellow Form
4. **Registration Form** (required to return if Mail-In or Walk-In Registration) Green Form
5. **Family/Emergency Information** (return only if there are changes) Orange Form
6. **Student Physical Form 7-12 grades** (return if your child plans to participate in athletics) Pink Form
7. **Heads Up: Concussion in High School Sports Form 7-12 grades** (return if your child plans to participate in athletics) Tan Form

## Ways to Register:

### 1. Mail In Registration by July 24, 2015

- Complete the White and Green Forms, making any changes, and return to Baxter Community School by mailing or dropping off at the Baxter Community School.
- Have your medical provider complete the Pink Form, if your child plans to participate in athletics, and return with the completed White and Green Forms to Baxter Community School.
- Sign the Tan Form, if your child plans to participate in athletics, and return with the completed White and Green Forms to Baxter Community School.

### 2. Online at [www.baxter.k12.ia.us](http://www.baxter.k12.ia.us) by August 4, 2015

- Complete and return the White Forms, the Pink Form, and the Tan Form (if applicable) to Baxter Community School.
- Pay for registration, with credit/debit card or electronic check from your bank account, by clicking on the **Registration** option under the **District** tab on the home page of the school's website and proceed, as instructed, through the registration process. If this is your first time using PaySchools, you will be prompted to register.

*Note: PaySchools works with Internet Explorer and Firefox, however, it may not work with Google Chrome or Safari.*

### 3. Walk-in August 4, 2015, from 4 p.m. to 7 p.m. in the School/City Library for new students to the district

- You can complete Registration and all applicable forms and provide payment at this time.

**OVER**

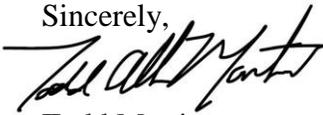
*“Teaching for today and tomorrow, one student at a time.”*

**Things to remember:**

- All students may view their classes online, at [www.baxter.k12.ia.us](http://www.baxter.k12.ia.us), on **August 4, 2015**.
- Free/Reduced meal qualifying families will qualify for free/reduced textbook fees. Please contact Mrs. Angie Wesselink at 641-227-3103 or Mrs. Janet Damman at 641-227-1121 for details.
- If you believe you will qualify for free/reduced meals and free/reduced textbook fees, **do not register online**, contact Mrs. Angie Wesselink at 641-227-3103 or Mrs. Janet Damman at 641-227-1121.
- Free/Reduced Lunch Waiver Application guideline forms will appear in the August/September newsletter when applications may be processed. A new form is to be completed each school year by qualifying families.
- Please direct all bus questions to Mrs. Deb Gipe, Bus Transportation Director, at 641-227-3102, 8 a.m. to 3:30 p.m., Monday thru Friday or anytime at [dgipe@baxter.k12.ia.us](mailto:dgipe@baxter.k12.ia.us)
- Any 7-12 grade students who participate in sports must have a physical and return the completed form (salmon) along with a completed *Heads Up: Concussion in High School Sports Form* (pink), and *Health & Injury Info Card and Consent Form* (white) to Mrs. Lori Fricke, Athletic Director, or bring to any administrative office prior to the first day of practice.
- Blank registration related forms may also be found at [www.baxter.k12.ia.us](http://www.baxter.k12.ia.us), by clicking on *Registration* found under the *District* tab.

The online registration proved to be a huge success last year as it provided more efficiency and convenience for you and your family.

Sincerely,



Todd Martin

Superintendent

PH: 641-227-3102

Email: [tmartin@baxter.k12.ia.us](mailto:tmartin@baxter.k12.ia.us)

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