

**Governmental Body:**

The City Council of Baxter, Iowa

Date of Meeting:

Tuesday, June 17, 2025

Time of Meeting:

5:30 P.M.

Place of Meeting:

Baxter City Hall/Council Chambers

Call In Information:

Special City Council Meeting – June 17, 2025, 5:30 PM (America/Chicago)
Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/296436221>

You can also dial in using your phone.

Access Code: 296-436-221

United States: +1 (408) 650-3123

1. **Call to Order by Pro-Tem Mayor Jamie Milligan.**
2. **Approval of the Agenda**
3. **Approval of the Consent Agenda: All items listed below are considered routine by the City Council and will be enacted by one motion:**
 - a. Minutes: June 9th, 2025
4. **Public Hearing: Resolution of Necessity – S. West Ave. Reconstruction**
 - a. Public hearing on the proposed assessments for curb and gutter improvements along S. West Avenue. Council consideration of the Resolution of Necessity, or Resolution 2025-40, following the hearing.
5. **Set Bid Letting Date – S. West Avenue Phase II Improvement Project**
 - a. Council discussion and possible action to approve Resolution 2025-41, setting July 14, 2025, at 2:00 p.m. at Baxter City Hall, 203 South Main Street, Baxter, Iowa 50028, as the official bid letting date and location for the S. West Avenue Phase II Improvement Project. Bids will be publicly opened and read by the City Administrator/Clerk and the City Engineer. This is not a formal council meeting, but is open to the public in accordance with Iowa Code.
6. **Set Public Hearing and Contract Award Date – S. West Avenue Phase II**
 - a. Council discussion and possible action to approve Resolution 2025-42, setting July 21st, at a time to be determined by the City Council, at Baxter City Hall, 203 South Main Street, Baxter, Iowa 50028, as the date, time, and location for the public hearing on the plans, specifications, form of contract, and estimated cost of the S. West Avenue Phase II Improvement Project.
 - b. Council may also consider awarding the construction contract at the conclusion of the public hearing.
7. **City Council Vacancy – Discussion and Action on Filling the Unexpired Term**
 - a. Council discussion and possible action regarding the method of filling the current City Council vacancy. Per Iowa Code Section 372.13(2), the Council may choose to fill the vacancy by appointment or by calling a special election.
 - b. The Council may vote to either:
 - i. Set the appointment date for July 14, 2025; or
 - ii. Direct the City Administrator/Clerk to coordinate with Jasper County for a special election, which would incur additional costs to the City separate from the regular municipal election scheduled for November 2025.
8. **Adjournment**

This notice is hereby given at the direction of the Mayor pursuant to Chapter 21.4, Code of Iowa, and the local rules of said governmental body.

AMERICANS WITH DISABILITIES ACT COMPLIANCE: IF THERE IS ANYONE WISHING TO ATTEND THE MEETING THAT MAY REQUIRE SPECIAL ASSISTANCE IN BEING ABLE TO PARTICIPATE IN THIS MEETING, PLEASE ADVISE CITY HALL OF YOUR NEEDS 48 HOURS BEFORE THE MEETING