



**Governmental Body:**  
The City Council of Baxter, Iowa

**Date of Meeting:**  
Monday, May 11<sup>th</sup>, 2026

**Time of Meeting:**  
6:00 P.M.

**Place of Meeting:**  
Baxter Council Chambers

**Call In Information:**

City Council Meeting – May 11<sup>th</sup>, 2026, 6:00 PM (America/Chicago)

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/306237501>

You can also dial in using your phone.

Access Code 306-237-501

United States: +1 (571) 317-3122

1. **Call to Order by Mayor Daniel Kunkel**
2. **Approval of the Agenda**
3. **Approval of the Consent Agenda: All items listed below are considered routine by the City Council and will be enacted by one motion:**
  - a. Minutes: April 13<sup>th</sup> & April 20<sup>th</sup> City Council Meeting
  - b. Financials
  - c. Approval of Alcohol License and Tobacco Permits
  - d. Approval of Street Closure Request
4. **Reports:**
  - a. City Administrator/Clerk
  - b. Jasper County Sheriff March calls for service
  - c. Library Report
5. **Hometown Pride – Trees Forever Project Update (Presentation Only)**

Presentation by Joyce Christenson regarding the completed Trees Forever project.
6. **BEDCO TIF Payment Request (Presentation Only)**

Presentation and request from BEDCO regarding upcoming TIF payment. No action will be taken at this time.
7. **Sheriff Contract Review – Follow-Up Discussion**

Council discussion regarding items reviewed with the Sheriff's Office related to the first year of contracted services and consideration of priorities for the upcoming contract year.
8. **Grant Matching Funds – Future Budget Planning**

Council discussion and possible direction to staff regarding establishment of a dedicated budget line item for grant matching funds beginning in a future budget cycle.
9. **Grant Match Policy Guidelines – Development Discussion**

Council discussion regarding potential guidelines for grant match participation and direction to staff for development of a formal policy.
10. **Garbage & Recycling Rate Adjustment (Resolution No. 2026-15)**

Council discussion and possible action on adjusting garbage and recycling rates to align with current service costs.

**11. SW Avenue Reconstruction Phase 2 – Pay Application No. 1 and Change Order No. 1**

Council discussion and possible action on approval of Pay Application No. 1 and Change Order No. 1.

**12. Utility Account Vacancy and Transfer Policy (Resolution No. 2026-14)**

Council discussion and possible action on adoption of a utility account vacancy and transfer policy.

**13. Utility Billing Incentive Program – Paperless & Auto Pay**

Council discussion and possible action on implementation of a utility billing incentive program to increase participation in paperless billing and automatic payment.

**14. Library Staffing Request – Part-Time Fill-In Position**

Council discussion and possible action on authorization to hire a part-time fill-in library staff member.

**15. Public Comments** - At this time, citizens may address the Council. Except in cases of legal emergency, the City Council cannot take formal action at the meeting but may ask City staff to research the matter or have it placed on a subsequent Agenda. **To be heard, a citizen must be recognized by the chair and state their name and address.** Speakers will be given three minutes to present their concerns. Comments and/or questions must be related to City policies or the provision of City services and shall not include derogatory comments about other individuals. Unless specifically called upon by the Mayor, no additional comments and/or questions will be addressed during the remaining meeting once the Public Comment portion has been closed.

**16. Mayor's Report**

**17. Task List – Update and Review**

**18. Adjournment**

*This notice is hereby given at the direction of the Mayor pursuant to Chapter 21.4, Code of Iowa, and the local rules of said governmental body.*

AMERICANS WITH DISABILITIES ACT COMPLIANCE: IF THERE IS ANYONE WISHING TO ATTEND THE MEETING THAT MAY REQUIRE SPECIAL ASSISTANCE IN BEING ABLE TO PARTICIPATE IN THIS MEETING, PLEASE ADVISE CITY HALL OF YOUR NEEDS 48 HOURS BEFORE THE MEETING