

**Governmental Body:**

The City Council of Baxter, Iowa

Date of Meeting:

Monday, July 13th, 2026

Time of Meeting:

6:00 P.M.

Place of Meeting:

Baxter Council Chambers

Call In Information:

City Council Meeting – July 13th, 2026, 6:00 PM (America/Chicago)

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/765156861>

You can also dial in using your phone.

Access Code 765-156-861

United States: +1 (312) 757-3121

1. **Call to Order by Mayor Daniel Kunkel**
2. **Approval of the Agenda**
3. **Approval of the Consent Agenda: All items listed below are considered routine by the City Council and will be enacted by one motion:**
 - a. Minutes: June 15th and July 30th City Council Meetings
 - b. Financials
4. **Reports:**
 - a. City Administrator/Clerk
 - b. Jasper County Sheriff May calls for service
 - c. Library Report
 - d. Code Compliance Report
5. **Public Comments** - At this time, citizens may address the Council. Except in cases of legal emergency, the City Council cannot take formal action at the meeting but may ask City staff to research the matter or have it placed on a subsequent Agenda. **To be heard, a citizen must be recognized by the chair and state their name and address.** Speakers will be given three minutes to present their concerns. Comments and/or questions must be related to City policies or the provision of City services and shall not include derogatory comments about other individuals. Unless specifically called upon by the Mayor, no additional comments and/or questions will be addressed during the remaining meeting once the Public Comment portion has been closed.
6. **City Hall Concrete Warranty Discussion**

Council discussion and possible action regarding the condition of the concrete installed by Karns Concrete, including an on-site inspection with the City Engineer, Fire Chief, Public Works Director, and contractor representatives; consideration of propose repair terms; authorization of any agreement related to the repairs; and direction regarding potential legal action if an agreement cannot be reached.
7. **MSA Engineering Update**

Council discussion regarding current engineering projects and construction updates.
8. **Proposed Subdivision – Revised Water Management Plan**

Council discussion and possible action regarding the revised water management plan and consideration of whether to move the project forward to the next phase of the development process.

9. Special Council Meeting – Rezoning Consideration

Council discussion and possible action on scheduling a special City Council meeting to consider the Planning & Zoning Commission's recommendation regarding the proposed rezoning application, if a recommendation is received prior to the August 10, 2026, regular meeting.

10. Baxter Rural Fire & Rescue Funding Contribution

Council discussion and possible action on approval of the FY2026/2027 City contribution to Baxter Rural Fire & Rescue in the amount of \$24,700.17, payable in two installments of \$12,350.09 due July 31, 2026 and January 31, 2027.

11. Downtown Urban Revitalization Area – Boundary Review

Council discussion and possible action regarding the proposed Downtown Urban Revitalization Area boundaries and authorization to proceed with preparing the legal description and related documents necessary to move forward with the Urban Revitalization Plan.

12. Final City Code Codification Update

Council discussion and possible direction regarding the remaining revisions to the City Code codification update, including consideration of potential adoption of SUDAS standards.

13. Authorization for Deputy City Clerk Notary Public Commission

Council discussion and possible action to authorize the Deputy City Clerk to obtain a Notary Public commission for City business.

14. Kids Bike Night – Street Closure Request

Council discussion and possible action on a street closure request for the Kids Bike Night event scheduled for August 23, 2026.

15. Mayor's Report

16. Task List – Update and Review

This notice is hereby given at the direction of the Mayor pursuant to Chapter 21.4, Code of Iowa, and the local rules of said governmental body.

AMERICANS WITH DISABILITIES ACT COMPLIANCE: IF THERE IS ANYONE WISHING TO ATTEND THE MEETING THAT MAY REQUIRE SPECIAL ASSISTANCE IN BEING ABLE TO PARTICIPATE IN THIS MEETING, PLEASE ADVISE CITY HALL OF YOUR NEEDS 48 HOURS BEFORE THE MEETING