

**Governmental Body:**

The City Council of Baxter, Iowa

Date of Meeting:

Monday, September 14th, 2026

Time of Meeting:

6:00 P.M.

Place of Meeting:

Baxter Council Chambers

Call In Information:

City Council Meeting – September 14th, 2026, 6:00 PM (America/Chicago)
Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/907351685>

You can also dial in using your phone.

Access Code 907-351-685

United States: +1 (646) 749-3122

1. **Call to Order by Mayor Daniel Kunkel**
2. **Approval of the Agenda**
3. **Approval of the Consent Agenda: All items listed below are considered routine by the City Council and will be enacted by one motion:**
 - a. Minutes: August 10th City Council Meeting
 - b. Financials
4. **Reports:**
 - a. City Administrator/Clerk
 - b. Jasper County Sheriff August calls for service
 - c. Library Report
 - d. Code Compliance Report
 - e. Fire Department Financials
5. **Public Comments** - At this time, citizens may address the Council. Except in cases of legal emergency, the City Council cannot take formal action at the meeting but may ask City staff to research the matter or have it placed on a subsequent Agenda. **To be heard, a citizen must be recognized by the chair and state their name and address.** Speakers will be given three minutes to present their concerns. Comments and/or questions must be related to City policies or the provision of City services and shall not include derogatory comments about other individuals. Unless specifically called upon by the Mayor, no additional comments and/or questions will be addressed during the remaining meeting once the Public Comment portion has been closed.
6. **Public Hearing on Amendment to the Baxter Commercial Urban Revitalization Area**

Public hearing regarding the proposed amendment to the Baxter Commercial Urban Revitalization Area and related Urban Revitalization Plan.
7. **Resolution 2026-24 Stating the Intentions of the City Council with Regard to the Designation of the Baxter Commercial Urban Revitalization Area and the Proposed Plan Therefor**

Council discussion and possible action on the resolution following the public hearing.
8. **FY 2028 TIF Certification and TIF Update – Maggie Burger, Speer Financial**

Council discussion and possible action regarding the City's FY 2028 TIF Certification and related TIF matters.

9. MSA Engineering Update

Council update regarding current engineering projects.

10. Security Camera System and Resolution 2026-25 Adopting Security Camera Policy

Council discussion and possible action regarding the City's existing security camera system and consideration of the proposed Security Camera Policy.

11. Code Enforcement Services and Enforcement Process

Council discussion and direction regarding the City's current code enforcement process, information gathered from other communities, enforcement responsibilities following the transition to contracted law enforcement services, and possible outside code enforcement services.

12. Resolution 2026-26 Establishing a No-Parking Zone on the East Side of East Avenue

Council discussion and possible action regarding a request to prohibit parking on the east side of East Avenue from F17 north to the City limits, including consideration of a resolution establishing the no-parking zone and authorization to purchase and install necessary signage.

13. Hominy Ridge 4-H Sign Location Request

Council discussion and possible action regarding a request for Hominy Ridge 4-H to place a club sign on City-owned property, including consideration of potential locations and maintenance responsibilities.

14. Designation of Official Meeting Notice Posting Locations

Council discussion and possible action to annually designate the City's official physical and online locations for posting meeting notices in accordance with Iowa Code Chapter 21.

15. Brick Gentry P.C. – Consent to Use of Artificial Intelligence Tools

Council discussion and possible action regarding consent to the City Attorney's use of artificial intelligence tools in providing legal services to the City.

16. Part-Time Public Works Employee Hire

Council discussion and possible action to approve the hiring of Scott Allan as a Part-Time Public Works employee, with an anticipated start date of September 15, 2026.

17. Mayor's Report

18. Task List – Update and Review

19. Adjournment

This notice is hereby given at the direction of the Mayor pursuant to Chapter 21.4, Code of Iowa, and the local rules of said governmental body.

AMERICANS WITH DISABILITIES ACT COMPLIANCE: IF THERE IS ANYONE WISHING TO ATTEND THE MEETING THAT MAY REQUIRE SPECIAL ASSISTANCE IN BEING ABLE TO PARTICIPATE IN THIS MEETING, PLEASE ADVISE CITY HALL OF YOUR NEEDS 48 HOURS BEFORE THE MEETING