



City of Baxter, Iowa Meeting Minutes

GOVERNMENTAL BODY: THE CITY COUNCIL OF BAXTER, IOWA
DATE OF MEETING: July 8th, 2024

Mayor Bishop called meeting to order at 6:02 p.m. Present were Churchill, Kinzel, Milligan, Smith, and Kunkel. Also present were Van Houten, Halter, Groskurth, Seeley, and various members of the public.

Milligan moved to approve the agenda. Kinzel seconded. Ayes: Churchill, Kinzel, Milligan, Smith, and Kunkel. Motion carried.

Smith moved to approve the Consent Agenda. Churchill seconded. Ayes: 5-ayes, motion carried. The consent agenda was as follows: Minutes of June 24, and June 27, 2024, and bills payable.

Expenditures June 25 through July 8, 2024:

Baxter Comfort Solutions	HVAC Repairs	269.00
Bindle, N	EMS Stipend	70.00
Booth, J	EMS Stipend	130.00
Botorff, M	EMS Stipend	20.00
Hennick, Gene	EMS Stipend	980.00
Huffaker Trucking	Storm Clean up	266.40
IA Dept Natural Resource	Water Lic	109.94
IA State University	Training - Clerk	64.00
IPERS	Retirement	2,779.93
Iskie, Blake	EMS Stipend	20.00
Jasper Co. Sheriff	Law Enforcement	3,000.00
Lanferman, Nathan	Mtg Officer	62.50
Madison Natil. Life	Insurance	123.67
Mcallister, S	EMS Stipend	30.00
McWhirter, H	EMS Stipend	20.00
Medicare Enrollment	Medicare Renew	709.00
Midwest Sanitation	Solid Waste Remvl	12,907.21
Milligan, Jamie	Reimb. Go to Mtg	19.00
Newton Daly News Partner	Publications	858.08
Communications	Telecommunications	503.73
Popenhagen, N	EMS Stipend	10.00
Quality Striping	Storm Clean up	3,850.00
Samson, Lindsey	EMS Stipend	50.00

Selley, Sally	EMS Stipend	400.00
Sewift, S	EMS Stipend	50.00
Shaley, Angie	EMS Stipend	90.00
Singletary, Adam	EMS Stipend	10.00
Thatcher Auto Center	Storm Clean up	958.43
Treasurer State of Iowa	Taxes	2,098.53
United States Treasury	Taxes	2,306.95
USIC Locating Services	Dig Notifications	896.04
Van Houten, N	Reimb. Training Clrk	36.52
Wellmark	Insurance	3,402.38
Weltha, Clayton	EMS Stipend	380.00
June Net Payroll		18,834.15
Total Expenditures		56,315.46

EMS Update: Mayor Bishop gave update regarding transition from West Malaka Fire District to City as of July 1, 2024. The city has renewed its Medicare provider renewal application. The city needs to apply to have the EMS Provider number tied to the City's Federal Id number. EMS Interim Director gave 2nd quarterly report.

Milligan moved to approve entering into an agreement with PCC to establish provider enrollment agreement with Medicare, Medicaid, and major insurance carries on behalf of the City of Baxter. Kinzel seconded. 5-ayes, motion carried.

Public Safety/Office Administrator: Milligan reported that after June 24, 2024, meeting the candidate withdrew application. Mayor Bishop appointed Kunkel be council liaison for this position. Discussion was held.

BEDC Report: John Northrup, Bedc President, gave BEDC report. Topics were current board members, TIF Rebate agreement, Trailer Park Loan, Boost grant received from Iowa Economic Development Authority (IEDA), and purchase of lots.

Maintenance: Halter submitted written report and informed council manhole replacement crews are in Baxter, surveyor is on site for water treatment plant property, and gave update on the Lead and Copper line survey required by DNR.

City Clerk Report: Van Houten gave report regarding the process to establish campground policies for Giese Park. With computer issues last 5 days – Reservation system is on hold.

Hometown Pride gave report. Topics included Giese Park campground policies and regulations.

Library Director Report – Written report was submitted. Library Director Marie VanBeck's retirement reception will be held at Giese Park on August 4, 2024, at 3 p.m.

Driveway property located on West Avenue: Driveway curb cut is wider than allowed. Developer's options were discussed. Smith moved to allow the developer 30 days from July 8, 2024, to decide how developer would like to proceed. Churchill seconded. Ayes: Churchill, Kinzel, Milligan, and Smith. Abstain: Kunkel. Motion carried. The developer verbally mentioned filing for variance with board of adjustments.

Milligan moved to purchase pumps for the wastewater system. Kinzel seconded. 5-eyes, motion carried.

Public Comments: Topics discussed were the Boost Grant, working together, Iowa Department of Economic Authority (IDEA) future grant opportunities, IDEA's insistence on contractors must follow rules, BEDC agenda and minutes.

Mayor's Report: Mayor Bishop reported nursing razing has begun. City Hall HVAC has been repaired.

Kelly Groskurth, Interim City Clerk

Doug Bishop, Mayor