



## City of Baxter, Iowa Minutes September 9, 2024

Mayor Bishop called the meeting to order 6:00 p.m. Present were: Kinzel, Schabillion, Smith, and Kunkel. Milligan was absent. Also present were Halter and Seeley along with various members of the Public.

Smith moved to approve the agenda. Schabillion seconded. 4 ayes, motion carried.

Smith moved to approve the consent agenda. Kinzel seconded. 4 ayes, motion carried. Consent agenda was as follows: the Minutes of August 26, 2024, and the payables as listed:

Jasper Co. Sheriff's Office	Ind	3,000.00
DeGoey, Sandra	Milage Reimbursement	25.46
Maxwell, Chantel	Milage Reimbursement	13.40
Learning Circuit	Training	25.00
Amazon	Library Material	64.95
Baxter Rural Fire	Fire Protection	22,995.84
	Sewer Pumps-Storm	
Central Pump & Motor	Mediation	12,527.62
	Sewer Pumps-Storm	
Hallman, Dave	Mediation	84.00
IRUA	Dues	543.54
Iske, Blake	Training Reimbursement	200.00
Know Buddy Resources	Library Material	539.02
Leedom, Ed	Code Enforcement	471.59
Brandt, Michael	Mowing & Meter Reading	2,857.66
Municipal Supply	Meter Supplies	48.00
NIS	Insurance	126.57
Quill	Paper	48.99
Springer Prof. Home Serv	Pest Control	53.90
US Cellular	Phone	131.34
VC3	Fire Wall Upgrade	54.34
USIC	Locate	891.27
		44,702.49
Total Claims September 9, 2024		

### Reports:

Kinzel provided an update on BEDCO. Natalie Mormon gave reports on Hometown Pride and Chamber of Commerce. Seeley provided a written report on the Ambulance and updated the council on issue pertaining to the city's ambulance. Halter submitted his written report.

Midwest Sanitation Contract Amendment: Resolution No. 83-24 Kinzel moved to approve contract amendment as presented. Schabilion seconded. 4 Ayes, motion carried.

West Ave Phase 2 Street Project: MSA provided a new estimated cost of the project. Halter to meet with MSA to discuss September 17<sup>th</sup>. No action taken.

Sidewalk Program Application: no action taken. Halter and Kunkel continue to review.

Financial Discussion: City debt schedule and debt limit were discussed along with current and possible future capital projects. Workshop date to be determined to review and discuss capital improvement projects.

Smith moved to approve MPI to conduct LMI survey for West Ave Phase 2 project at no cost to the city. Kunkel seconded. 4 Ayes, motion carried

Investment Policy: Resolution #86-2 a resolution adopting the City of Baxter's Investment Policy. Kinzel moved to approve policy as presented. Smtih seconded. 4 ayes, motion carried.

FYE 2025 Budget Amendment Resolution #88-24. Smith moved to set public hearing date to be October 14, 2024, for the FYE 2025 Budget Amendment. Schabilion seconded. 4 Ayes, motion carried.

Emergency Services Communication System Purchase: Smith moved to table until capitol improvements meeting takes place. Seconded by Kinzel. 4 Ayes, motion carried.

West Malaka Funds: Smith gave update, currently waiting for more information from West Malaka. No action taken.

Ordinance No. 627: Smith motioned to approve second reading of Ordinance No 627, amending the code of ordinance of the city of Baxter, IA 2010 by repealing chapter 116 pertaining to park regulations. Kunkle seconded, 4 Ayes, motion carried.

Ordinance No. 628: Kinzel motioned to approved second reading of ordinance No 628, amending the code of ordinance by adding Chapter 117 Park Regulations. Schabilion second, 4 Ayes, motion carried.

City Hall/Fire Station Building and Ground Maintenance:

Thermostats City Hall Council Chambers/Clerk Offices. Kinzel moved approve the purchase of new thermostats, Kunkle seconded. 1-Ayes, 3-Nay motion failed.

New Locks at City Facilities. Smith moved to approve Tristate's quote and proceed with new locks. Schabilion seconded, 4 Ayes, motion carried

Fire Station Driveway. Kinzel moved to table until October meeting, Smith seconded, 4 Ayes, motion carried.

Job Positions and Descriptions. Smith moved to approve job positions and descriptions, Kinzel seconded. 4 Ayes, motion carried.

Smith moved to post job opening with a due date of September 27<sup>th</sup>, 2024. Seconded by Schabillion, 4 Ayes, motion carried.

Baxter City Codification – Workshop set for September 23<sup>rd</sup>, 2024, at 5p.m.

Public Comments: Topics were Rolloff Dumpster exclusivity and when city took over EMS responsibilities.

Mayors Report: Update on cities donations to the Garden Club.

Smith moved to adjourn. Schabillion seconded. 4-Ayes, motion carried.  
Meeting adjourned.

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Dalton Kinzel, Council Member

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Doug Bishop, Mayor